

ACADEMIC ACCOMMODATIONS

OVERVIEW ON HOW STUDENTS REGISTER

HERE IS WHAT TO EXPECT

1. LEARN ABOUT IU ACADEMIC ACCOMMODATIONS

>Learn about accommodations, view the services available and learn about the approval process at IU by visiting : <https://www.immaculata.edu/academics/advising-support/disability-services/>

2. REGISTER WITH DISABILITY SERVICES

>To register as a new student, visit <https://www.immaculata.edu/academics/advising-support/disability-services/intake-form-for-new-students/> and complete the **"Online Intake Form for New Students"**.

3. SUBMIT RELEVANT DOCUMENTATION

>After completing the form, submit all relevant supporting disability documentation to Disability Services. Documentation guidelines are on our website.

4. MEET WITH DIRECTOR OF DISABILITY SERVICES

>Disability Services will contact you to schedule a meeting and begin the review and approval process.

5. OBTAIN AND SHARE LETTER WITH INSTRUCTORS

>Once approved, you will receive a Letter of Accommodation to share with your instructors. NOTE: **Students MUST register for a new letter each semester on our website.**

**For questions about reasonable accommodations, please contact :
AcademicSuccess@Immaculata.edu**

